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COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS.

U. S. Department of Agriculture
and State Agricultural Colleges
Cooperating



States Relations Service,
Office of Extension Work,
Washington, D. C.

ANNUAL REPORT OF COUNTY EXTENSION WORK

(To be used by the county extension director in reporting
on the entire county program of work, --or-- by each
county agent, home demonstration agent, club agent, and
negro agent reporting separately where in charge of a
line of work.)

Due December 1, 1923.

State _____

County _____

Report of _____
(Name)

County _____ Agent.
(Title)

From _____ to _____ 1923.

(If agent has not been employed entire year, indicate exact period. Agents resigning during the year should make out this report before quitting the Service. If an assistant county agent, home demonstration agent, or club agent has been employed during the year his or her work should be included with that of the respective county leader.)

Approved:

Date _____

State or District Supervisor.

Date _____

Extension Director.

Suggestions Relative to the Preparation of the County Extension Agent's Annual Report.

The annual report should be a review, analysis, interpretation, and presentation to the people of the county, the State, and the Nation of the sum total of the activities of the county extension agent for the year and the results secured. The making of such a report is of great value to the county extension agent and the county people in showing the progress made during the year and as a basis for future plans. It is of vital concern also to the State and National as a measure of rural progress and a basis for intelligent legislation and financial support. This blank form covers simply the statistical phases of the report and should be supplemented by a full report in narrative form.

The narrative report should be a statement in orderly fashion and arranged under appropriate subheadings, of the work done, methods used, and results secured under each project, as well as of the general work accomplished. Every statement should be clear-cut, concise, forceful, and where possible, reinforced with ample data from the statistical summary. In the preparation of the part of the report relative to each project, the results reported in the statistical summary for the project should be analyzed, conclusions drawn, and recommendations made. The report may well be illustrated with photographs, maps, diagrams, blue prints, or copies of charts and other forms used in demonstration work. Full credit should be given to all cooperating agencies. The lines should be single-spaced, with double space between the paragraphs, and reasonably good margins left. The pages should be numbered in consecutive order.

The following outline is suggestive of how the narrative report may be clearly and systematically presented.

Suggestive Outline of Annual Narrative Report.

- I. Cover and title page.
- II. Table of contents.
- III. Status of county extension organization.
 - (1) Form of organization - distinctive features.
 - (2) Function of local people, committees, or project leaders in developing the program of work.
 - (3) General policies, including relationships to other organizations.
- IV. Program of work - methods employed and results achieved.
 - (1) Factors considered in determining program of work.
 - (2) Project activities and results.
 - (a) Soil improvement
 - (b) Farm crops)
 - (c) Horticulture) (Including diseases and insects)
 - (d) Forestry)
 - (e) Animal husbandry)
 - (f) Dairy husbandry) (Including diseases and pests)
 - (g) Poultry husbandry)
 - (h) Rural engineering

- (i) Rodents, predatory animals, and birds
- (j) Agricultural economics - including farm management, marketing, etc.
- (k) Foods and nutrition
- (l) Clothing and millinery
- (m) Home health and sanitation
- (n) Household management and home furnishings
- (o) Community activities - other than those included under subject matter headings.
- (p) Miscellaneous

V. Outlook and recommendations, including suggestive program of work for next year.

IV. Summary of activities and accomplishments, preferably of one or two typewritten pages only, placed at the beginning or end of the narrative report.

Statistical Summary

To supplement the narrative part of the report, and in order that comparable State and National summaries may be made, it is necessary that each agent include a statistical summary of the work in his county. The following form has been prepared to insure uniformity of reporting. In addition to the questions asked under each subdivision of the report, space is provided for the State or county to add further data if they so desire. The statistical summary will grow naturally out of the field and office records.

R E M E M B E R

THE NARRATIVE REPORT OF YOUR YEAR'S WORK IS THE IMPORTANT THING.

THE FOLLOWING PAGES ARE SIMPLY A SUPPLEMENT AND A CONVENIENT SUMMARY OF SOME OF THE THINGS IN YOUR NARRATIVE REPORT.

Definition of Terms Used in this Report.

1. A PROGRAM OF WORK is a definitely outlined plan for extension work.
2. A PROJECT is a definite, systematic, organized plan for carrying out some phase of the extension program of work, providing for what is to be done, how much, when, where, and by whom.
3. A DEMONSTRATION is an example designed to show the practical application of an established fact. Demonstrations may be of methods or of results.

Under method demonstrations include lecture demonstrations, practicums, etc., such as demonstrations of canning methods, home mixing fertilizers, poultry culling, dress form making, and the like, all involving short periods of time.

Under result demonstrations include demonstrations in which a substantial period of time is involved, records of results kept, and comparisons made, as in a child feeding demonstration, corn culture demonstration, pasture improvement demonstration, and the like.
4. A COMMUNITY for the purposes of this report, may be any one of the several units into which the county is divided for purposes of conducting organized extension work.
5. A PROJECT or LOCAL LEADER is a person selected because of his or her special interest and fitness who functions in advancing some phase of the local program of extension work.
6. A STANDARD CLUB is one in which all the members are engaged in the same project and in which certain State or National standards for club organization and procedure are met.
7. A DEMONSTRATION MEETING is a meeting held to observe or inspect the operation or results of a demonstration.
8. AN OFFICE CALL is a visit by a farmer, or other person, seeking agricultural or home economics information, as a result of which some definite assistance or information is given.
9. A FARM VISIT is a call at a farm by the agent at which some definite information is given or concrete plan of work outlined, or some valuable information obtained from the farmer regarding his work, or the better practice prevailing in his neighborhood.
10. A HOME VISIT is a call at a home by the agent at which some definite information is given or concrete plan of work outlined, or some valuable information obtained from the farm woman regarding her work, or the better practice prevailing in her neighborhood.
11. DAYS IN OFFICE should include time spent in the county agent's office, at county agent conferences, and any other work directly related to office administration.
12. DAYS IN FIELD should include all other days spent on official duty.
13. LETTERS WRITTEN should include all single letters, and the original copy of circular letters on official business.

GENERAL ACTIVITIES.

Report only results of the activities of the extension agent that are supported by records.

1. List below the names, titles, and periods of service of all county extension agents whose work is included in this report

(Name)	(Title)	(Period of Service)

2.	Total number of communities in county	2
3.	Number of communities with local extension programs of work	3
4.	Number of voluntary county, community, or local leaders actively engaged in forwarding the extension program.....(a) Adult work _____ (b) Junior work _____	4
5.	What is the name of the county organization (if any) promoting extension work _____	5
6.	Total number of farm visits made on extension work	6
7.	Number of different farms visited	7
8.	Total number of home visits made on extension work	8
9.	Number of different homes visited	9
10.	Number of office calls relating to extension work	10
11.	Number of days agent spent in office	11
12.	Number of days spent in field	12
13.	Number of individual letters written	13
14.	Number of different circular letters prepared and sent out.....	14
15.	Total number of copies of such circular letters.....	15
16.	Number of extension articles written by agent and published in local papers	16
17.	Number of community buildings established at suggestion of agent..._____	17
18.	Number of rest rooms provided for use of rural people at agent's suggestion.....	18
19.	Number of fairs at which extension exhibits were made	19
20.	Demonstration meetings held.....(a) Number (b) Attendance	20
21.	Farmers' institutes held	21
22.	(a) Number (b) Attendance	22
23.	Extension schools and short courses held.....(a) Number.... (b) Attendance	23
24.	Junior club encampments or rallies held.....(a) Number.... (b) Attendance	24
24a.	Other extension meetings attended by the agent not previously reported.....(a) Number.... (b) Attendance	24a
25.	Number of meetings at which were shown.....(a) Lantern slides... (b) Motion pictures.....	25
26.	Number of boys and girls clubs	26
27.	Number of standard clubs	27
	(a) Boys..... (b) Girls.....	
28.	Number of members enrolled, all clubs.....(a) Boys.... (b) Girls.....	
29.	Number of members completing.....(a) Boys.... (b) Girls.....	29
30.	Number of demonstration teams trained.....	30

List below information on each project of the program of work for the year. If an assistant agent has been employed during the year include his or her time with that of the agent.

Miscellaneous*

Days leave

* Miscellaneous includes emergency and other work which cannot be anticipated in advance.

SOIL IMPROVEMENT

Report only results of the activities of the extension agent that are supported by records.

31.	Number of result demonstrations started or under way.....	31
32.	Number of demonstratioris completed or carried through the year....	32
33.	Number of acres involved in these completed demonstrations.....	33
34.	Total number of farms influenced by extension work to change practices relative to soil improvement (include demonstrators)	34
35.	Acres of improved soil involved in above question.....	35
36.	Number of farms using commercial fertilizer according to advice ...	36
37.	Tons of fertilizer so used.....	37
38.	Number of farms home mixing fertilizers according to advice.....	38
39.	Tons of fertilizer so mixed.....	39
40.	Number of farms taking better care of farm manures.....	40
41.	Number of farms using lime or limestone according to advice.....	41
42.	Tons of lime or limestone so used.....	42
43.	Number of farms plowing under cover or other green manure crops for soil improvement according to advice.....	43
44.	Acres of cover and green manure crops so plowed under.....	44

Use space below to include other important data relating to soil improvement.

CEREALS

Report only results of the activities of extension agent that are supported by records.

* Indicate crop by name.

LEGUMES AND FORAGE CROPS

Report only results of the activities of the extension agent that are supported by records.

	a Alfalfa	b Soy beans	c Sweet clover	d Crimson clover	e Clover red, Alsike, white	f Cow-peas	
62. Number of adult result demonstrations started or under way.....							62
63. Number of adult demonstrations completed or carried through the year.....							63
64. Acres involved in these completed demonstrations.....							64
65. Increased yield *per acre on demonstrations due to better practices.....							65
66. Number of boys and girls clubs...							66
67. Number of members enrolled (a) Boys (b) Girls							67
68. Number of members completing (a) Boys (b) Girls							68
69. Number of acres grown by club members completing.....							69
70. Total yield * of crops grown by club members.....							70
71. Total value of crops grown by club members.....							71
72. Total cost of crops grown by club members.....							72
73. Total number of farms influenced by adult or junior extension work to adopt better practices relative to these crops (include demonstrators).....							73
74. Acres involved in question 73....							74
75. Number of farms planting selected or improved seed on advice of agent							75
76. Number of farms growing selected or improved seed for sale on advice of agent							76
77. Number of farms inoculating for these crops on advice of agent.							77
Use space below to include other important data relating to legumes and forage crops.							
.....							
.....							
.....							

* Indicate whether yield is bushels of seed or tons of forage.

LEGUMES AND FORAGE CROPS (continued)

Report only results of the activities of the extension agent that are supported by records.

	g Velvet beans	h Beans	i Peanuts	j Lespo- deza	k Past- ures	l * Other	
62. Number of adult result demonstrations started or under way							62
63. Number of adult demonstrations completed or carried through the year.							63
64. Acres involved in these demonstrations.....							64
65. Increased yield** per acre on demonstrations due to better practices.....							65
66. Number of boys and girls clubs.....							66
67. Number of members enrolled (a) Boys (b) Girls							67
68. Number of members completing(a) Boys (b) Girls							68
69. Number of acres grown by club members completing.....							69
70. Total yield ** of crops grown by club members.....							70
71. Total value of crops grown by club members.....							71
72. Total cost of crops grown by club members.....							72
73. Total number of farms influenced by adult or junior extension work to adopt better practices relative to these crops (include demonstrators)							73
74. Acres involved in question 73.....							74
75. Number of farms planting selected or improved seed on advice of agent...							75
76. Number of farms growing selected or improved seed for sale on advice of agent.....							76
77. Number of farmers inoculating for these crops on advice of agent.....							77
Use space below to include other important data relating to legumes and forage crops.							
.....							
.....							
.....							
* Indicate crop by name.							
** Indicate whether yield is bushels of seed or tons of forage							

POTATOES, COTTON, TOBACCO, AND OTHER SPECIAL CROPS

Report only results of the activities of the extension agent that are supported by records.

Use space below to include other important data relating to potatoes, cotton, tobacco, and other special crops.

HOPTICULTURE

Report only results of the activities of the extension agent that are supported by records.

	a Tree fruits	b Bush and small fruits	c Grapes	d Truck and canning crops	e Vege- table gar- dens	f Flow- ers, shrubs, and home grounds	
99. Number of adult result demon- strations started or under way.....							99
100. Number of adult demonstrations completed or carried through the year.....							100
101. Acres involved in these com- pleted demonstrations*							101
102. Increased yield per acre on demonstrations due to better practices.....							102
103. Number of boys and girls clubs							103
104. Number members enrolled (a)Boys (b)Girls							104
105. Number of members completing (a)Boys (b)Girls							105
106. Number of acres grown by club members completing*							106
107. Total yield of crops grown by club members.....							107
108. Total value of crops grown by club members.....							108
109. Total cost of crops grown by club members.....							109
110. Total number of farms influenced by adult or junior work to change practices relative to these crops (include demon- strators).....							110
111. Acres involved in question 110*							111
112. Number of farms planting selected or improved stock or seed on advice of agent.....							112
113. Number of farms pruning on ad- vice of agent.....							113
114. Number of farms spraying or other- wise treating for disease and insect pests on advice of agent							114

*In the case of vegetable gardens, flowers, shrubs, and home grounds it is not necessary to report on this question.

HORTICULTURE (Continued)

Use space below to include other important data relating to horticulture.

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FORESTRY

Report only the results of the activities of the extension agent that are supported by records.

- | | | |
|------|-----------------------------------------------------------------------------------------------------------------------------------------------------------|-----|
| 115. | Number of adult result demonstrations started or under way.... | 115 |
| 116. | Number of adult demonstrations completed or carried through
the year..... | 116 |
| 117. | Number of acres included in these completed demonstrations.... | 117 |
| 118. | Number of boys and girls clubs..... | 118 |
| 119. | Number of members enrolled..... | 119 |
| | (a) Boys | |
| | (b) Girls | |
| 120. | Number of members completing..... | 120 |
| | (a) Boys | |
| | (b) Girls | |
| 121. | Number of acres handled by club members..... | 121 |
| 122. | Total number of farms influenced by adult or junior extension
work to adopt better practices relative to forestry.....
(include demonstrators)..... | 122 |
| 123. | Acres involved in question 122..... | 123 |
| 124. | Number of forest or woodlot plantings on advice of agent..... | 124 |
| 125. | Acres involved in question 124..... | 125 |
| 126. | Number of farms assisted in woodlot management..... | 126 |
| 127. | Acres involved in question 126..... | 127 |
| 128. | Number of farms planting windbreaks on advice of agent..... | 128 |

Use space below to include other important data relating to forestry.

Handwriting practice lines featuring a dotted midline for letter formation.

LIVESTOCK

Report only results of the activities of the extension agent that are supported by records.

	a Horses and mules	b Dairy cat- tle	c Beef cat- tle	d Sheep	e Swine	f Poultry	
129. Number of adult result demonstra- tions started or under way.....							129
130. Number of adult demonstrations com- pleted or carried through the year							130
131. Number of animals involved in these completed demonstrations.....							131
132. Total profit or saving on demonstra- tions resulting from better practices.....							132
133. Number of boys and girls clubs.....							133
134. Number of members enrolled (a)Boys (b)Girls							134
135. Number of members completing(a)Boys (b)Girls							135
136. Number of animals involved in club work completed.....							136
137. Total value of animals raised by club members.....							137
138. Total value of products produced by club members.....							138
139. Total cost of such animals and pro- ducts.....							139
140. Total number of farms influenced by adult or junior extension work to adopt better practices, relative to livestock production (include demonstrators).....							140
141. Number of animals involved in question 140.....							141
142. Number of farms assisted in se- curing purebred sires.....							142
143. Number of sires secured.....							143
144. Number of farms assisted in se- curing purebred females.....							144
145. Number of females secured.....							145
146. Number of farms culling flocks or herds on advice of agent.....							146
147. Number of stallion, bull, ram, or boar circles; clubs or associa- tions organized during the year at suggestion of agent.....							147

LIVESTOCK (Continued)

Report only results of the activities of the extension agent that are supported by records.

Use space below to include other important data relating to livestock.

RURAL ENGINEERING

Report only results of the activities of the extension agent that are supported by records.

Use space below to include other important data relating to rural engineering.

166-SBS

RODENTS AND MISCELLANEOUS INSECT * AND ANIMAL PESTS

	Rodents	Other animal pests**	Grass hoppers	Other insects**
187. Number of result demonstrations started or under way.....				187
188. Number of demonstrations completed or carried through the year.....				188
189. Acres in these completed demonstrations..				189
190. Total saving or profit resulting from practices demonstrated				190
191. Total number of farms adopting control measures on advice of agent.....				191
192. Number of acres involved.....				192
193. Number of pounds of poison bait used.....				193
Use space below to include other important data relating to rodents and miscellaneous insect and animal pests.				
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.....				
.....				

* Do not include work reported under Crop and Livestock headings.

** Indicate by name.

AGRICULTURAL ECONOMICS

Report only results of the activities of the extension agent that are supported by records.

Farm Management

194. Number of farm account books distributed.....	194
195. Number of farmers keeping records in such account books throughout the year.....	195
196. Number of farmers assisted in summarizing and interpreting their accounts.....	196
197. Number of farmers making changes in their business as result of keeping accounts.....	197
198. Number of other farmers adopting cropping, livestock, or complete farming systems according to recommendations.....	198
199. Number of boys and girls farm account clubs.....	199
200. Number of members enrolled.....(a) Boys.....	200
	(b) Girls.....
201. Number of members completing.....(a) Boys.....	201
	(b) Girls.....
202. Number of farmers advised relative to leases.....	202
203. Number of farm management and farm account schools held.....	203
204. Number of farmers assisted in keeping cost of production records.	204

Labor

205. Number of farmers making better use of labor on advice of agent..	205
206. Number of farmers securing tractors, sprayers, milking machines.. or other machinery to economize labor on advice of agent.....	206

Credit

207. Number of farm loan or other credit associations organized with assistance of agent.....	207
208. Membership in above associations.....	208
209. Number of other farmers assisted in securing credit.....	209

Marketing

210. List below the cooperative marketing associations organized during the year upon suggestion or with counsel of the extension agent.

Name of association	Number of members	Supplies and products handled	Supplies purchased		Products sold	
			Value of business	Saving	Value of business	Profit
Total						
166-SRS.						

AGRICULTURAL ECONOMICS (Continued)

Report only results of the activities of the extension agent that are supported by records.

211. Number of other cooperative marketing associations in the county with which the extension agent counseled or advised.....	211
212. Number of members in such associations.....	212
213. Total purchases of supplies by associations included in question 212.....	(a) Value (b) Saving
214. Total sales of products by associations included in question 212.....	(a) Value (b) Profit
215. Number of farmers and housewives assisted by extension agent in buying and selling through other channels than cooperative associations.....	215
216. Total purchases of supplies by farmers and housewives included in question 215.....	(a) Value (b) Saving
217. Total sales of products by farmers and housewives included in question 215.....	(a) Value (b) Profit
218. Number of farms grading or standardizing products on advice of agent.....	218

Use space below to include other important information relating to agricultural economics.

Report only results of the activities of the extension agent that are supported by records:

Food selection

219. Number of result demonstrations started or under way.....	219
220. Number of demonstrations completed or carried through the year.....	220
221. Total number of homes influenced by extension work to serve better selected food (include demonstrators).....	221
222. Number of homes using more milk and other dairy products in the diet on advice of agent.....	222
223. Number of homes using more fruits in the diet on advice of agent.....	223
224. Number of homes using more meat, fish, and eggs in the diet on advice of agent.....	224

Use space below to include other important data relating to food selection.

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Food preparation

	a Bread making	b Meal preparation	c School lunches	d * Other	
225. Number of adult result demonstrations started or under way					225
226. Number of adult demonstrations completed or carried through the year					226
227. Number of boys and girls clubs					227
228. Number of members enrolled.. (a)Boys (b)Girls					228
229. Number of members completing (a)Boys (b)Girls					229
230. Amount of food prepared by club members completing (a) Number of meals..... (b) Number of loaves yeast bread (c) Number of dozen quick breads (d) Number of other foods.....					230
231. Number of homes or schools influenced by adult or junior extension work to adopt better practices relative to food preparation (include demonstrators).....					231
232. Number of individuals involved in question 231.....					232

Use space below to include other important data relating to food preparation.

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* Indicate by name.

FOODS AND NUTRITION (Continued)

Report only results of the activities of the extension agent that are supported by records.

Child feeding and care

233. Number of result demonstrations started or under way.....	233
234. Number of demonstrations completed or carried through the year.....	234
235. Number of children involved in these demonstrations.....	235
236. Number of homes influenced by extension work to change practices in child feeding and care (include demonstrators).....	236
237. Number of children involved in question 236	237
238. Number of homes assisted in correcting under-nourished children.....	238
239. Number of children involved.....	239

Use space below to include other important data relating to child feeding and care

Food preservation

	a Fruits	b Vegeta- bles	c Meats and fish	d Other *	
240. Number of adult result demonstrations started or under way					240
241. Number of adult demonstrations completed or carried through the year.....					241
242. Number of boys and girls clubs.....					242
243. Number of members enrolled..(a) Boys (b) Girls					243
244. Number of members completing(a) Boys (b) Girls					244
245. Total amount preserved by club members (a) Quarts canned					245
(b) Pounds dried					
(c) Amount brined and cured	qts.	qts.	lbs.		
(d) - - - - -					
246. Total value of preserved products pre- pared by club members.....					246
247. Total cost of preserved products prepared by club members.....					247
248. Total number of homes influenced by adult or junior extension work to adopt bet- ter practices relative to food preser- vation (include demonstrators).....					248
249. Number of homes canning according to in- structions of agent.....					249
250. Quarts canned.....					250
251. Number of homes drying according to in- structions of agent.....					251
252. Pounds dried.....					252
253. Number of homes brining or curing accord- ing to instructions of agent.....					253
254. Pounds brined or cured.....					254.

Use space below to include other important data relating to food preservation.

CLOTHING.

Report only results of the activities of the extension agent that are supported by records.

	Selection	Clothing Construction and remodel- ing	Renova- tion	Milli- nery	Other*
255. Number of adult result demonstrations started or under way.....					255
256. Number of adult demonstrations completed or carried through the year.....					256
257. Total saving resulting from the practices demonstrated.....					257
258. Number of boys and girls clubs.....					258
259. Number of members enrolled..(a)Boys (b)Girls					259
260. Number of members completing(a)Boys (b)Girls					260
261. Number of garments and hats made by club members completing.....					261
262. Number of other articles made by club members completing.....					262
263. Total value of the garments, hats, and other articles made by club members					263
264. Total cost of the garments, hats, and other articles made by club members					264
265. Number of homes influenced by adult or junior extension work to improve practices relative to clothing (include demonstrators).....					265
266. Number of garments and hats involved in question 265.....					266
267. Number of other articles involved in question 265.....					267
268. Number of dress forms made according to instructions of agent.....					268

Use space below to include other important data relating to clothing and millinery.

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* Indicate by name.

HOME HEALTH AND SANITATION

Report only results of the activities of the extension agent that are supported by records.

- | | | |
|------|--------------------------------------------------------------------------------------------------------------------|-----|
| 269. | Number of result demonstrations started or under way..... | 269 |
| 270. | Number of demonstrations completed or carried through
the year..... | 270 |
| 271. | Number of homes given instruction in home nursing and
first aid..... | 271 |
| 272. | Number of homes installing home medicine chests on
advice of agent..... | 272 |
| 273. | Total number of homes influenced by extension work to
adopt better sanitary practices..... | 273 |
| 274. | Number of homes installing sanitary closets or
outhouses..... | 274 |
| 275. | Number of homes screened on advice of agent..... | 275 |
| 276. | Number of homes following other methods of controlling
flies, mosquitoes, and other insects on advice of agent. | 276 |

Use space below to include other important data relating to home health and sanitation.

HOUSEHOLD MANAGEMENT AND HOME FURNISHINGS

Report only results of the activities of the extension agent that are supported by records.

	a Budget and accounts	b Equip- ment	c Kitchen Arrange- ment	d Work plan- ning	e * Furnish- ing and decorat- ing	
277. Number of adult result demonstra- tions started or under way.....						277
278. Number adult demonstrations comple- ted or carried through the year.....						278
279. Number of boys and girls clubs....						279
280. Number members enrolled..(a)Boys (b)Girls						280
281. Number members completing(a)Boys (b)Girls						281
282. Number of articles of household furnishings made or refinished by club members completing.....						282
283. Total value of articles made or refinished by club members.....						283
284. Total cost of articles made or refinished by club members.....						284
285. Total number of homes influenced by adult and junior extension work to change practices relative to home management and furnishings (include demonstra- tors).....						285
286. Number of homes keeping accounts on advice of agent.....						286
287. Number of homes making changes in ways of living as a result of... expense records.....						287
288. Number of kitchens rearranged on advice of agent.....						288
289. Number of homes installing new equipment other than heat, light, water, and sewage systems (see rural engineering) on advice of agent.....						289
290. New equipment involved in question 289: (a) Hand washing machines..... (g) Kitchen cabinets..... (b) Power washing machines..... (h) Wheel trays (c) Fireless cookers..... (i) Iceless refrigerators... 290 (d) Pressure cookers..... (j) (e) Hand sweepers..... (k) (f) Power vacuum cleaners..... (l)						
291. Number of homes repairing and refinishing furniture on advice of agent						291
292. Number of homes redecorating or refurnishing one or more rooms as the result of extension work.....						292

Use space below to include other important data relating to home management and household furnishings.

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* Includes "Own your own room" clubs.

MISCELLANEOUS

Report only results of the activities of the extension agent that are supported by records.

Use this page to include work on any other agricultural and home economics project not included in the preceding pages, such as bee-keeping, basket making, and similar work, i. e., any information that can be reported statistically and that will help to give a complete account of your year's work.

	a *	b *	c *	d *	e *	
293. Number of adult result demonstra- tions started or under way.....						293
294. Number of adult demonstrations com- pleted or carried through the year						294
295. Number of units in these completed demonstrations.....						295
296. Increase per unit on demonstrations due to better practices.....						296
297. Number of boys and girls clubs.....						297
298. Number of members enrolled (a)Boys (B)Girls						
299. Number of members completing(a)Boys (b)Girls						299
300. Number of units involved in club work completed.....						300
304. Total cost of products grown or made by club members.....						304
305. Total cost of products grown or made by club members.....						305
306. Number of farms or homes influenced by adult or junior extension work to adopt better practices.....						306
307. Total units involved in question 306						307

Use space below to include other important data relating to miscellaneous work.

* Indicate name over column

